

Regulation No. 10: Continuing Education Matrix

This matrix is intended to provide general information for practicing Designated members and practicing Associate members about Continuing Education (CE), but the actual rules are contained in [Regulation No. 10: Continuing Education](#) and govern continuing education requirements. The matrix may not include all information, options, requirements, and variations applicable to any particular person. All cycles are five years in length.

CE Cycle End Date	CE Cycle Concludes	Hours Requirement	USPAP	BP&E	ACO *See Options Below	1.25 Advanced Hours	Up to 100 Online	Instructing Appraisal Institute Education	Service to Appraisal Institute	Service to Real Estate Profession
Designated Members 2010***	December 31	100	✓	✓		✓	✓	70**	25	10
Designated Members 2011-2015***	December 31	100	✓	✓	✓	✓	✓	70**	25	10
Associate Members	June 30	70	✓	✓	✓	✓	✓		25	10

*General Designated and Associate Member ACO Options		*Residential Designated and Associate Member ACO Options	
Appraisal Curriculum Overview 2-Day	Appraisal Institute Certificate Program:	Appraisal Curriculum Overview 1-Day or 2-Day	Real Estate Finance, Statistics and Valuation Modeling
Appraisal Institute Level II Advanced Curriculum (Each an option)	<ul style="list-style-type: none"> Valuation of Conservation Easements Appraising Historic Preservation Easements Litigation (Each an option)	Appraisal Institute Level II Advanced Curriculum (Each an option)	Appraisal Institute Certificate Program: (Each an option)
			<ul style="list-style-type: none"> Appraising Historic Preservation Easements Litigation

Legend – Note that in some cases, the Admissions & Designation Qualifications Committee (ADQC) may need to approve hours.

- **Appraisal Institute instructors may receive combination of maximum hours for AI instruction, service to the AI, and service to the profession, not to exceed a total of 70.
- The total credit hours in this category may not exceed 25.
- The total credit hours in this category may not exceed 10.

***Practicing Designated members on 100-Hour Recommended continuing education (CE) status are not required to complete 100 hours of CE every five years, but are required to complete the Uniform Standards of Professional Appraisal Practice (USPAP) and Business Practices and Ethics (BP&E) requirements, and for cycles ending 2011 and after, the Appraisal Curriculum Overview (ACO) requirement. Such 100-Hour Recommended members that choose not to complete the 100 hours will not be considered to be “continuing education complete,” therefore completing the 100 hours is highly recommended.

For additional questions, please contact the Continuing Education and Readmission department at 312-335-4401 or ce@appraisalinstitute.org or refer to our Continuing Education Frequently Asked Questions page on our web site at http://www.appraisalinstitute.org/education/ce_faq.aspx.